

TOWN OF WILTON

SELECTMEN'S MINUTES

Date: October 4, 2012
Time: 1:00 P.M.
Place: Town Office

Present: Chairman Steven J. McDonough, Selectmen Daniel E. Donovan, III, and William F. Condra. Recording Secretary Pamela Atwood and Selectmen's Assistant Mary Guild.

The meeting was called to order at 1:00 P.M. to discuss the employee personnel policy manual.

Selectman Donovan made a motion to go into a nonpublic session per RSA 91-A:3,II(c) to update the Board on some issues. The motion was seconded by Chairman McDonough followed by a unanimous vote.

The meeting was called to order at 1:20 P.M.

The Selectmen began a review of the updated personnel policy. Several policies were discussed in detail and some areas need additional review. Pam and Mary will research sexual harassment policies used in other town or government agencies. They will also do a study on the cost to the Town to have our Highway personnel work for the Water and Sewer Departments.

Selectman Condra would like to have a discussion as to whether the Water Department is considered a "Village District" and if they could be prevented from expanding their pipes across town lines.

The Board asked Pam to check with LGC about an employee's use of a personal vehicle for Town work. Is the vehicle covered and do we

need to obtain a certificate of insurance?

The Board says Chief Hautanen should have a public hearing for his “Operation Safe Commute” Grant.

Selectman Condra discussed his invitation to Investor Frank Edelblut to come to a meeting to start a discussion on employee retirement.

The Selectmen agreed to meet again to continue the review of the personnel policy as they still have half of the manual left.

Selectman Condra made a motion to adjourn at 4:57 P.M. The motion was seconded by Chairman McDonough followed by a unanimous vote.

Respectfully submitted;

Pamela L. Atwood,
Recording Secretary